



FVCG Executive Committee Meeting Minutes 09/08/22

Acknowledgement to country: Dennis Buttigieg

Attendance: Pat Byrne, Lynley Reid, Toni Johnson, Dennis Buttigieg, Karin Mayer,

Apologies: Jimmy Woodriff

Meeting commencement time: 1850

Meeting Venue: Lynley's place

Chairperson: Dennis Buttigieg

Minute taker: Karin Mayer

Minutes for last meeting: accepted by: Toni Johnson **Seconded by:** Dennis Buttigieg

Review Action/Decisions from previous minutes 18/5/22

Action	By Whom	Outcome
Attendance at pensioners club meeting to explain what FVCG is about.	Toni Johnson & Lynley Reid	Toni & Lynley attended Monday 23/5/22. Positive outcome, recruited x 1 member.
Feedback on our Facebook page re outcome from community workshop regarding designs or decisions made.	All	Dennis posted on Facebook. Dennis has asked Jimmy to do

		an artist's impression on garden to post on Facebook.
Council completing a review of environmental factors	Dennis Buttigieg	Completed
Council designing draft lease negotiation	Dennis Buttigieg	License notification posted at site, council website and Milton Ulladulla times. Awaiting 30-day response.
T-Shirt for events	Toni Johnson	Leaving this to end of construction and offer to all members.

Treasurer's Report:

- Six transactions in past couple of months. Lynley working on reports for council application.

New Agenda Items:

- Elder for Traditional opening – Jimmy Woodriff to follow up.
- Council donation application – previously ad-hoc now more formalised. FVCG applying for \$1500 for utilities for 1-year, due 14/8/2022
- First progress report for grant sent today – next report due 1/4/23.
- AGM – incorporated May 2021, required to hold AGM within 18 months. Spill all positions and elect new committee. Need a returning officer – Dennis to follow up. AGM 2pm 17/9/22 a general committee meeting to follow. Yulunga Hall. Advertisement. Look at constitution re number of days required to give notice prior to AGM. – Karin Mayer to attend to AGM organisation and notification.
- When construction commences place sign up explaining what is happening, our name, acknowledge Government Grant, Council endorsement, Contact number. Toni Johnson to follow up.
- Bank account – Debit cards were not working with only 1 signatory, bank accidentally ticked 2 signatories. Issue has been fixed. Bendigo has advised we should open another account as a volunteer group and have the bulk of the money in a 2-signatory account and transfer money onto 1 signatory account as required.
- Use business account to purchase items.

- Community Market at the hall – October we may have interest from public regarding construction of garden, need to have a sign up and artists impression.
- Working bee – RFS garden Friday 19/8/22 at 900am.
- Email to Council re electricity
- Kings span tank preferred by committee members.
- Post hole digger required – 88cc \$400 delivered. – Pat Byrne to cost.
- Bully liner to spray poles black, may need a compressor – Pat Byrne to cost.
- Cement mixer – Lynley may be able to borrow one for free. - Pat Byrne to cost.
- Cyclone Mesh – Pat Byrne to cost.
- Purchase double amount of roof mesh material, due to the lifespan – Dennis Buttigieg to cost.

Review Action/Decisions from previous minutes 9/8/22

Action	By Whom	Outcome
Jimmy to do an artist's impression of the garden to post on Facebook	Jimmy Woodriff	
Draft lease negotiation outcome	Dennis Buttigieg	
Elder for Traditional opening	Jimmy Woodriff	
Council donation application	Dennis Buttigieg & Lynley Reid	
First progress report for grant - any feedback	Dennis Buttigieg	
AGM organisation	Karin Mayer	

Returning officer	Dennis Buttigieg	
Graphics for FVCG sign during construction and for community market explaining what is happening	Toni Johnson	
Working bee – RFS garden Friday 19/8/22 at 900am	All	
Council email sent re: electricity - feedback	Dennis Buttigieg	
Post hole digger required – 88cc \$400 delivered (quote)	Pat Byrne	
Bully liner to spray poles black, may need a compressor (quote)	Pat Byrne	
Cement mixer	Lynley may be able to borrow one. Otherwise, Pat Byrne to quote	
Cyclone mesh (quote)	Pat Byrne	
Purchase of roof mesh - double amount due to lifespan (quote)	Dennis Buttigieg	

Meeting closed 2003.