



FIVE VILLAGES COMMUNITY GARDEN ANNUAL GENERAL MEETING MINUTES

Meeting:	Annual General Meeting 2023
Convened by:	President Dennis Buttigieg
Attendees:	Dennis Buttigieg, Jimmy Woodriff, Lynley Hughes, Chris Hughes, Pat Byrne, Toni Johnson, Anne Jackson, Lexie Meyer, Bernie Sidoti, Graeme Ralph, Robyn Ralph, Marcus Clinton, Rob McGowan, Terry McBride, Carol McBride, Denise Eather, Stephen Eather, Salaam Cairns, Michael Cvetkovic, Irene Bartlett
Apologies:	Raymond Ricciardi, Michelle Ricciardi, Karin Mayer, Cate Peterson, Lindsay Trott, Chris Trott, Beverley Head, Ralph Steller, Debbie McBride, Keith McBride, Neville Green, Elke Binder, Ron Binder, Lachie Rombouts, Jill Mayne, Chris McGowan
Location:	Yulunga Community Hall – 195 Sunset Strip, MANYANA NSW 2359
Date and time:	5pm, Thursday 24th August 2023
Minutes By:	Toni Johnson (due to apologies from Secretary Karin Mayer)

Agenda Item - 1	Meeting Open	Chairperson
------------------------	---------------------	--------------------

Meeting Opens / Acknowledgement of Country at 5:05pm

Agenda Item - 2	Determination if Quorum achieved	Chairperson
------------------------	---	--------------------

Quorum Achieved

Agenda Item - 3	Declaration of members who have proxy votes	Chairperson
------------------------	--	--------------------

No Proxies received.

Agenda Item - 4	Apologies	Chairperson
------------------------	------------------	--------------------

Raymond Ricciardi, Michelle Ricciardi, Karin Mayer, Cate Peterson, Lindsay Trott, Chris Trott, Beverley Head, Ralph Steller, Debbie McBride, Keith McBride, Neville Green, Elke Binder, Ron Binder, Lachie Rombouts, Jill Mayne, Chris McGowan

Moved By:	Toni Johnson
-----------	--------------



Seconded By:	Dennis Buttigieg
Result of Motion:	Accepted

Agenda Item - 5	Confirmation of minutes from Annual General Meeting - 17 September 2022	Secretary
------------------------	--	------------------

The minutes of the previous Annual General Meeting tabled by the president Dennis Buttigieg and forwarded to all members prior to the meeting.

Motion:	That the minutes of the meeting on Saturday 17th September 2022 be accepted as a true and accurate record.
Moved By:	Salaam Cairns
Seconded By:	Irene Bartlett
Result of Motion:	Accepted

Agenda Item - 6	Business arising from previous Annual General Meeting Minutes	Chairperson
------------------------	--	--------------------

No Further business arising from the previous Annual General Meeting

Agenda Item - 7	Presidents Report	President
------------------------	--------------------------	------------------

President Dennis Buttigieg tabled the Presidents Report for 2022/2023. The report is attached to the minutes in the Annual Report.

Motion:	That the Presidents Report be accepted
Moved By:	Terry McBride
Seconded By:	Rob McGowan
Result of Motion:	Accepted



Agenda Item - 8	Treasurers Report	Treasurer
------------------------	--------------------------	------------------

Treasurer Lynley Hughes tabled the Treasurers Report 2022/2023. The report is attached to the minutes in the Annual Report.

Motion:	That the Treasurers report be accepted
Moved By:	Terry McBride
Seconded By:	Robyn Ralph
Result of Motion:	Accepted

Agenda Item - 9	Annual Report	Chairperson
------------------------	----------------------	--------------------

President Dennis Buttigieg tabled the Annual Report 2022/2023. The report is attached to the minutes.

Motion:	That the Annual Report 2022/2023 be accepted
Moved By:	Toni Johnson
Seconded By:	Lexie Meyer
Result of Motion:	Accepted

Agenda Item - 10	Membership Report	Membership
-------------------------	--------------------------	-------------------

Toni Johnson tabled the Membership Report. The report is attached to the minutes.

Motion:	That the Membership Report be accepted.
Moved By:	Terry McBride
Seconded By:	Jimmy Woodriff
Result of Motion:	Accepted

Agenda Item - 11	Appointment Of Returning Officer	Chairperson
-------------------------	---	--------------------

Graeme Ralph appointed as returning Officer.



Agenda Item - 12	Declaration that all positions are vacant	Returning Officer
-------------------------	--	--------------------------

Graeme Ralph declared the rules for incorporated groups that only paid-up members can vote and that if there are written nominations received prior to the meeting and only one nomination for a position that person will automatically be elected to the position. If no nominations are received prior to the meeting, nominations will be taken from the floor. If multiple nominations are received a vote will be conducted by a show of hands.

Declared all positions are now vacant and that several of the positions have received written nominations prior to the meeting.

Agenda Item - 13	Election of Committee	Returning Officer
-------------------------	------------------------------	--------------------------

One written nomination received for **President - Dennis Buttigieg**

One written nomination received for **Vice President - Pat Byrne**

One written nomination received for **Secretary - Raymond Ricciardi**

One written nomination received for **Public Officer - Lexie Meyer**

One written nomination received for **Membership / Engagement / Web - Toni Johnson**

One written nomination received for **General Committee Member - Bernie Sidoti**

No written nominations received for Treasurer. Nominations called from the floor for the position. Lynley Hughes nominated for the position and no other nominations received. **Treasurer - Lynley Hughes**

Agenda Item - 14	General Business	Chairperson
-------------------------	-------------------------	--------------------

Dennis Buttigieg thanked the outgoing Public Officer Jimmy Woodruff and outgoing Secretary Karin Mayer for their efforts and everything they have contributed to the garden over the last couple of years.

Yulunga Garden Project Update:

Update on garden project grant funding of \$125,718. To date staged payments of \$119,432 had been received. There remains available the amount of \$6,286 final contingency payment which would not be available until the project is completed and closed out. To receive this final payment we have to actually purchase goods and services for the same amount in relation to the project. If we do need to purchase additional items for the project, we will need to come up with the funds now and then get reimbursed by the Government funder after project close out. The current official end date for the project is 30 Sep. As soon as possible after that date we need to provide a project end report and budget/ledger to the funder. If outgoing expenditure for the project is less than \$119,432 we will need to reimburse the funding we haven't spent. Lexie Meyer provided some feedback on how the acquittal process works. Anne Jackson also offered her assistance with the acquittal process.



Finishing touches and a planting day are to occur before the grand opening celebration.

Yulunga Garden Opening:

Dennis Buttigieg provided an update on the opening celebration: expecting around 100 people, we have 44 rsvp as attending so far, if you have not RSVP's please do so. Going to scale down the catering plans Emile Gomez & Belinda Maxwell are going to do a Paella and some extra catering from The Deli Cunjurong.

Talked about Gifts for the opening ceremony, looking at punnets of seedlings. No one else had suggestions. Salaam Cairns offered to gift tag depending on if possible.

Dennis mentioned that workshops are available for booking through Community Garden Australia at a fee off \$300, members indicated a preference to run workshops in house or possibly via Council.

The committee reached out extensively to try and get Costa along to the opening.

Anne Jackson mentioned getting Milton Ulladulla times to do a story on the opening – Lynley Hughes offered to follow up.

Jimmy to provide music and be the MC for the event.

Lexie Meyer asked if there will be a presentation slide for the opening ceremony. Anne Jackson asked if we need assistance with the setup. Jimmy to prepare a presentation.

Other General Business

Lexie Meyer mentioned her Horticulture Cert 3 TAFE class and requested that they be permitted to visit the garden.

Dennis – Sausage sizzle for the October Market members to decide if we run it, all agreed to. A call for volunteers will be put out shortly.

Planting day planned for Saturday 2nd September, email to come go out shortly with details.

Toni – Discussed membership feedback that was received in June. This is attached to the report.

Members asked what they thought about the feedback on opening times. Do we give the key combination to all members or always have a committee member present. It was decided initially we have set open times one mid-week and one on the weekend.

All decided on Tuesday & Saturday mornings as a starting point.

Members like the themed planting idea suggestion.

How to share harvested produce to be worked out as we go.



Plant Trivia added as further suggestions for activities.

Jimmy Woodriff congratulated Dennis for being the glue that held everything together.

Agenda Item - 15	Meeting Closed	Chairperson
Meeting Closed at 6:05pm		

Table 1: Documents referred to in the meeting.

Document Title	Author	Version	Date
Five Villages Community Garden Annual Report 2022/2023	Five Villages Committee	1	August 2023
Membership Report	Toni Johnson	1	August 2023
Membership Feedback Report	Toni Johnson	1	August 2023

The Annual General Meeting 2023 minutes have been accepted as a true and accurate record on <insert date>

Date	Signed By President	Date	Signed By Secretary

FIVE VILLAGES



Community Garden



ANNUAL REPORT

2022 - 2023

CONTENTS

OUR MISSION	3
OUR VISION	3
OUR VALUES	3
ABOUT US	4
OUR HISTORY	4
MEMBERSHIP	5
THE COMMITTEE	5
PRESIDENTS REPORT	6
FINANCIAL REPORT	9
PROFIT & LOSS EOFY2023	9
BALANCE SHEET EOFY 2023	10
PROFIT & LOSS 2021-2023	11
BALANCE SHEET 2021-2023	12
GET INVOLVED	14
BECOME A MEMBER	14
BECOME A COMMITTEE MEMBER	14
CONTACT US	15



OUR MISSION

Our mission is to provide our community and its visitors with garden spaces where they can connect, learn and relax.

OUR VISION

Our vision is to set an example of what a high quality, well-planned and inclusive community garden can teach, give and provide.

OUR VALUES

As a collective we value diversity, inclusivity, sustainability, community and education. These values are at the heart of all that we do and we ask our volunteers to be guided by these values when they work and interact with the garden.



ABOUT US

Five Villages Community Garden Incorporated is a community gardening group based in Manyana on the New South Wales South Coast. We are registered as an Incorporated Association in New South Wales under the *Associations Incorporation Act 2009* (Registration Number:2100397). We were officially registered on the 8th of April 2021 after several years of planning, community engagement and dreaming up big ideas for our small community.

OUR HISTORY

While we were Officially founded in 2021 the seeds for a community garden in our coastal villages were planted in 2018. However, with the unprecedented 2019/2020 black summer bushfires, the COVID pandemic and some intense local activism to save a local forest, the concept of a community garden was paused.

Analysis of a community survey conduct by Manyana Matters Environmental Association in November 2020 indicated that community gardening was the number one activity our community would like to pursue to support and facilitate healing from the trauma of the 2019/2020 bushfires. This motivated our passionate founders to form a small committee in early 2021 which led to the launch of the Five Villages Community Garden.



MEMBERSHIP

In 2022-2023 Five Villages Community Garden welcomed seventy-two named members. This consists of fifty-four memberships, which is twenty-eight family memberships and seventeen single memberships.

A big thank you to all members, without you the community garden would not exist.



THE COMMITTEE

The committee for 2022 / 2023 consisted of the following members: -

- Dennis Buttigieg - President
- Pat Byrne - Vice President
- Lynley Hughes - Treasurer
- Karin Mayer - Secretary
- Jimmy Woodriff - Public Officer
- Toni Johnson - Membership / Engagement & Web
- Vacant - General Committee Position

PRESIDENTS REPORT

I am delighted to present to you the 2022/23 annual Presidents report for the Five Villages Community Garden. It is with great pleasure that I share the remarkable progress and achievements we have made over the past year.

Our primary focus this year was the design and construction of the Yulunga Reserve Community Garden. You will have noticed that the project is now in its final stages, with only minor finishing touches remaining. This endeavour was a significant undertaking for our young club, and the collective experience and wisdom of our committee and general membership played a crucial role in bringing this project to fruition.

The Yulunga Garden was envisioned as a sustainable demonstration garden that would make our community proud. I am pleased to report that the garden has been received with great positivity by both the community and the public. From the tradespeople involved in the construction to the delivery drivers, council workers, visitors, and locals, we have received an abundance of positive feedback and admiration for what has been accomplished.

To me the impact of the Yulunga Garden extends beyond its physical presence. It serves as a symbol of unity and collaboration within our community. By working together, we have created a space that not only showcases sustainable practices but also fosters a sense of belonging and pride among our members and the community.

As we move forward, we remain committed to the ongoing maintenance and improvement of the Yulunga Garden, as well as the continued growth and development of our community as a whole. We are excited about the opportunities that lie ahead and look forward to further enhancing our garden and its positive impact on our community.

We would like to have organised more working bees while building the garden but as we were effectively operating within a construction site, this posed challenges. However, whenever we did manage to arrange these events, they were met with overwhelming support and participation. The enthusiasm, interest, and community spirit displayed by our members during these working bees were truly remarkable and made the experience incredibly rewarding for everyone involved.

The project would not have been possible without Federal Government funding under the Black Summer Bushfire Recovery Program. So, I thank the Federal Government for the opportunity and for putting trust in a small, young, community oriented and spirited organisation. Their support has been instrumental in turning our dream into a reality, and we are immensely grateful for their contribution.

We are also indebted to the ongoing support and encouragement from Shoalhaven City Council. Last year Council provided a \$1,000 donation which funded our site rental and public liability insurance. This year Council donated \$2,000 which will once again fund our necessary outgoings. Through this support we can keep our

membership subscription fee at an absolute minimum, thus eliminating any financial barrier to participation by all the community in our spaces and projects.

I would also like to thank the Yulunga Reserve Committee, led by Graeme Ralph, for its support, encouragement, and assistance in getting the project completed. The collaborative approach adopted by the Reserve Committee has resulted in a functional and aesthetic integration of the garden within the Reserve for the benefit of the Community.

This year, we were fortunate to have been given the opportunity to run the sausage sizzle at the 2023 Manyana Easter Markets. This turned out to be a resounding success! We had a huge response from members willing to assist and our team sold out of sausage sandwiches by 11:00AM. The response from the community was overwhelming, and we managed to make a tidy profit of \$710. This exceeded our expectations and highlighted the immense support we have from the community.

The funds raised from this sausage sizzle will go a long way in supporting our ongoing initiatives. We will explore future opportunities to host similar sausage sizzles in the hope that this fundraising activity has the potential to become a regular event.

The time and energy that members have brought to the building and maintaining of our gardens is gaining momentum. This collective work effort will produce a benefit for the community for years to come. As at 30 June we had fifty-four paid up memberships, I am sure this will continue to grow now that we have a space that we can truly call our own.

Looking ahead to the coming year, our focus will be on establishing systems and procedures for the smooth operation of Yulunga Garden. Over the past year, we have received many inquiries from both members and passers-by about how the garden will operate. Up until now, our response has been an honest admission of uncertainty. However, the committee believes that it is the general membership that should decide on the best approach in terms of what we grow and how we distribute the produce. We will do this together in the coming year.

Further, I strongly encourage all members to bring forward new ideas and projects for the upcoming years. Your input and creativity are invaluable in shaping the future of our gardens. Together, we can create a vibrant and sustainable community space that benefits us all. Also, if any members are interested in joining the executive team, please express your interest. However, if committees aren't your thing, you can still contribute ideas by contacting a committee member or by responding to our periodic call for ideas.

Finally, I would like to thank our committee for their commitment, good nature and selflessness; it is a pleasure to work with such great people. We are proud of what we have achieved and are committed to maintaining and enhancing the garden's sustainability in the future.



FINANCIAL REPORT

PROFIT & LOSS EOFY2023

Five Villages Community Garden
Incorporated
26 The Foredeck, Manyana NSW
2539
0414777005

Profit and loss report

Accrual mode
01 Jul 2022 - 30 Jun 2023

	Total
4-0000 Income	
4-1200 Membership	365.00
Total Income	365.00
Gross Profit	365.00
6-0000 Expenses	
6-1110 Accounting & Bookkeeping	341.96
6-1210 Contractor Fees	2,277.00
6-1420 Donations	-1,000.00
6-1540 Insurance Expenses	
6-1550 Insurance	191.41
Total Insurance Expenses	191.41
6-1620 Legal Fees	1,108.56
6-4310 Rent	631.30
6-4440 Subscriptions & Memberships	30.00
6-4531 Supplies and Consumables	77,068.63
Total Expenses	80,648.86
Operating Profit	-80,283.86
8-0000 Other Income	
8-0050 Grants Received	81,717.00
8-1000 Interest Received	7.43
Total Other Income	81,724.43
Net Profit	1,440.57

BALANCE SHEET EOFY 2023

Five Villages Community Garden
Incorporated
26 The Foredeck, Manyana NSW
2539
0414777005

Balance sheet report

Accrual mode
Jul 2022 - Jun 2023

	Jul 22-Jun 23	Year-end adjustments
1-0000 Assets		
1-1000 Current Assets		
1-1100 Bank Accounts		
1-1110 Business Bank Account #1	40,662.79	0.00
1-1160 Petty Cash	350.00	0.00
Total Bank Accounts	41,012.79	0.00
Total Current Assets	41,012.79	0.00
Total Assets	41,012.79	0.00
Net Assets	41,012.79	0.00
3-0000 Equity		
3-9000 Current Year Earnings	1,440.57	0.00
Total Equity	1,440.57	0.00

PROFIT & LOSS 2021-2023

Five Villages Community Garden
Incorporated
26 The Foredeck, Manyana NSW
2539
0414777005

Profit and loss report

Accrual mode
01 Jul 2021 - 22 Aug 2023

	Total
4-0000 Income	
4-1200 Membership	620.00
Total Income	620.00
Gross Profit	620.00
6-0000 Expenses	
6-1110 Accounting & Bookkeeping	401.96
6-1210 Contractor Fees	10,022.00
6-1420 Donations	-5,736.80
6-1540 Insurance Expenses	
6-1550 Insurance	835.09
Total Insurance Expenses	835.09
6-1620 Legal Fees	1,285.33
6-4310 Rent	639.30
6-4440 Subscriptions & Memberships	195.00
6-4460 Telephone & Internet	13.20
6-4531 Supplies and Consumables	92,377.66
Total Expenses	100,032.74
Operating Profit	-99,412.74
8-0000 Other Income	
8-0050 Grants Received	119,432.00
8-1000 Interest Received	8.48
Total Other Income	119,440.48
Net Profit	20,027.74

BALANCE SHEET 2021-2023

Five Villages Community Garden
Incorporated
26 The Foredeck, Manyana NSW
2539
0414777005

Balance sheet report

Accrual mode
Jul 2021 - Aug 2023

	Jul 21-Jun 22	Jul 22-Jun 23	Jul 23-Jun 24	Year-end adjustments
1-0000 Assets				
1-1000 Current Assets				
1-1100 Bank Accounts				
1-1110 Business Bank Account #1	39,572.22	40,662.79	19,677.74	0.00
1-1160 Petty Cash	0.00	350.00	350.00	0.00
Total Bank Accounts	39,572.22	41,012.79	20,027.74	0.00
Total Current Assets	39,572.22	41,012.79	20,027.74	0.00
Total Assets	39,572.22	41,012.79	20,027.74	0.00
Net Assets	39,572.22	41,012.79	20,027.74	0.00
3-0000 Equity				
3-9000 Current Year Earnings	39,572.22	1,440.57	-20,985.05	0.00
Total Equity	39,572.22	1,440.57	-20,985.05	0.00



GET INVOLVED

BECOME A MEMBER

Five Villages Community Garden always welcomes new members, so if you are keen to get your hands dirty you can become a members via our website <https://fivevillagesgarden.weebly.com/join.html>

Membership is \$5 for a single or \$10 for a family and includes two adults or adults and their children under the age of 18 years.

BECOME A COMMITTEE MEMBER

At our Annual General Meeting all committee positions become vacant, so if you are interested in becoming a committee member in the future lookout for our yearly Annual General Meeting notices or contact us to discuss.



CONTACT US

ABN: 36 890 903 711

INC#: ICN2100397

Email: fivevillagesgarden@gmail.com

Phone: 0409 915 707

Website: <https://fivevillagesgarden.weebly.com/>

Facebook: www.facebook.com/FiveVillagesCommunityGarden/

Instagram: www.instagram.com/fivevillagescommunitygarden/



Membership Report

I would like to thank everyone for signing up and becoming members without you there is no garden, you are the garden not the committee or the people that have built it.

It has been this enthusiasm to join that has made the whole project worthwhile. Me personally I am still in awe at the bucket brigade days and the huge effort everyone put in. I have felt like giving up at times, but it is (this) the membership that has made all this totally worthwhile.

As of 21 August, the garden has the following memberships.

14 Single memberships
28 family memberships (59 named)

In total 43 memberships which equates to 75 named members

In general business I will raise some of the feedback received from members regarding the garden and moving forward.

Membership Feedback Report

I would like to thank those members who responded to an email in June seeking feedback on several topics. Below is a summary of the feedback.

Plant Suggestion

- Spinach
- Kale Beans
- Peas
- Peaches
- Passionfruit
- sweetpeas
- Heirloom varieties of things like tomatoes
- Italian Bed - Roma Tomatoes, Zucchini, eggplant
- Asian Bed
- Blueberries
- Strawberries
- Alyssum borders to attract pollinators
- A bed just for flowers
- Zucchini
- Celery
- Calendula
- Marigold echinacea
- Sunflowers
- Medicinal plants (native & non-native)
- Finger Lime
- Bush tucker
- Raspberries
- Cauliflower, broccoli, broad beans when in season

Ideas on how to share food

- If members work a minimum of x hours per week/fn/month they split the produce, what left goes to non-working members.
- Use soccer shed area for a vege sale/ trading tables on Saturday mornings in summer initially.
- Harvest together on certain days/distribute on need/attendance.
- Active members first chance, then non active. Could also sell to the community or donate to random people within our community.

Gardening Days

- A midweek and a weekend each week.
- Thursday mornings & Sunday mornings.
- Tuesday or Thursday morning & either Saturday afternoon or Sunday morning.
- Tuesdays & Saturday mornings.

Other Suggestions

- Seasonal Recipes.
- Cook excess food to sell to members or non-members.
- Seed Bank/Library.
- Need for summer shade for both plants & gardeners.
- Winter & Summer solstice events.
- Member cook up days with a feast.

Workshops

- Soil testing & ways to improve soil.
- Composting
- Options for watering systems and using water wisely.
- Insect control methods.
- Building bee hotels and ways to attract butterflies.
- Biodynamic learning would be awesome.
- Seasonal planting.
- Cooking workshops.
- Cultural recipe and cook up sharing.
- Preserving and fermenting
- Natural building - have been at a few workshops at comm. gardens where they have had workshops and projects building cob rocket stoves and cob pizza ovens and bottle walls.
- Natural/botanical dyeing
- Plant weaving/basket making.
- Indigenous-run bush foods workshop.
- Aquaponic systems.
- Propagation.
- Tissue culture.



FIVE VILLAGES COMMUNITY GARDEN ANNUAL GENERAL MEETING AGENDA

Meeting:	Annual General Meeting 2023
Convened by:	President Dennis Buttigieg
Attendees:	All Garden Members
Location:	Yulunga Community Hall – 195 Sunset Strip, MANYANA NSW 2359
Date and time:	5pm, Thursday 24th August 2023

No.	Agenda item	Responsible
1	Meeting Opens / Acknowledgement of Country	Chairperson/President
2	Determination if Quorum achieved	Chairperson/President
3	Declaration of members who have proxy votes	Chairperson/President
4	Apologies	Chairperson/President
5	Acceptance of previous AGM minutes	Chairperson/President
6	Business arising from previous AGM minutes	Chairperson/President
7	Presidents Report	President
8	Treasurers Report <ul style="list-style-type: none"> - Financial Statements - Appointment of Auditor 	Treasurer
9	Annual Report	Chairperson/President
10	Membership Report	Membership
11	Appointment of Returning Officer for Committee Election	Chairperson/President
12	Declaration “that all positions are now vacant”	Returning Officer
13	Election of new committee <ul style="list-style-type: none"> - President - Vice President - Secretary - Treasurer - 3 Committee Members 	Returning Officer
14	General Business	Chairperson
15	Meeting Closed	Chairperson



FIVE VILLAGES COMMUNITY GARDEN NOTICE OF ANNUAL GENERAL MEETING 2023

Dear Member,

This is to advise you of the upcoming Annual General Meeting for Five Villages Community Garden Inc. The details of this meeting are as follows:

Date:	Thursday 24 th August 2023
Time:	5pm
Location:	Yulunga Community Hall – 195 Sunset Strip, MANYANA NSW 2359

Attached are:

- The agenda for this meeting.
- The minutes of the last annual general meeting.
- A proxy form.
- A nomination form.

At the meeting, members will have the opportunity to:

- Find out about Five Villages Community Garden's past year.
- Find out about Five Villages Community Garden Finances.
- Ask questions about the operations and finances of Five Villages Community Garden.
- Speak about any items on the agenda.

At the meeting, members will be asked to vote to:

- Accept the minutes of the last annual general meeting.
- Accept the annual report.
- Accept the annual financial statements.
- Appoint an Auditor.
- Elect Officers Bearers & Committee Members. (see below)

As outlined in the Constitution, the total number of committee members is seven consisting of four office bearers and three committee members.

The office bearers are as follows:

- President
- Vice President
- Secretary
- Treasurer



The current three committee members have oversight of the following:

- Public Officer
- Membership, Web & Socials
- One position is currently vacant

If you would like to know more about what a particular role involves, please contact me.

Regards

Dennis Buttigieg

President

0409 915 707



**FIVE VILLAGES COMMUNITY GARDEN
NOMINATION FORM FOR OFFICE BEARER AND
COMMITTEE MEMBER**

Annual General Meeting Thursday 5pm 24th August 2023

This form must be signed by 2 current financial members of Five Villages Community Garden Inc.

We would like to nominate -

Member Name:

Address:

Phone: Email:

Signature of Nominee:

For the position of:

At the Five Villages Community Garden AGM on 24/8/2023

Member Name #1:

Address:

Phone: Email:

Signed:

Member Name #2:

Address:

Phone: Email:

Signed:

IMPORTANT: Completed Nomination Forms are to be returned to the FVCG Secretary via email fivevillagesgarden@gmail.com by 5pm Thursday 17th August 2023.



**FIVE VILLAGES COMMUNITY GARDEN
PROXY FORM**

Annual General Meeting Thursday 5pm 24th August 2023

I,

Declare that I am a member of **Five Villages Community Garden Inc.** and according to the Constitution I am eligible to vote at the Annual General Meeting and entitled to nominate:

..... to speak and vote on my behalf at the above Annual General Meeting.

Signed

Dated

IMPORTANT: Completed Proxy Forms are to be returned to the FVCG Secretary via email fivevillagesgarden@gmail.com by 5pm Wednesday 23rd August 2023.