



Executive meeting 7 - 21/9/21 - 7pm

This meeting is not a general executive committee meeting. It will be focused purely on the Yulunga Reserve project, Black Summer Bushfire Recovery Grants application and related items only.

**Meeting location:** Video call on Google Meets

**Meeting times:** 1900-2000

**Meeting run time:** 1 hour

**Meeting coordinator/s:** Jimmy Woodriff & Dennis Buttigieg

**FIVE VILLAGES**  
Community Garden

**Primary contact:** Jimmy Woodriff - 0406022416 - jimmy@jimmywoodriff.com

**Recordkeeper:** Jimmy

**Attendance:** Dennis, Lachie, Pat, Karen and Jimmy

### Meeting acknowledgements

- This meeting takes place on Yuin country.
- The meeting commenced at 1900
- Apologies: Brianna

### Agenda for meeting - Executive meeting 7 - 21/9/21

- Correspondence in/out - Will be addressed at next executive committee meeting
- Treasurer's report - Will be addressed at next executive committee meeting - Bank account balance at \$1513 21/9/21
- Summary of last meeting (27/7/21) minutes - Will be addressed at next executive committee meeting
  - Quick notes from last meeting actions items:
    - Website is complete
    - Email address is working (hard)
    - Thank you letters and certificates for the RFS build have been delivered, mostly by hand, thanks Dennis and Toni
    - Yulunga cycle track build has been parked for now.
    - Yulunga 'beautification' project was offered and has commenced in SW corner, 40 plants to go in on hand.
- **YULUNGA RESERVE ENCLOSED COMMUNITY GARDEN BRIEFING**
- Jimmy to provide **brief** history/overview of project up to now
- Dennis to explain events with Council et al this week that have put our little pot on BOIL! For this project.
- Dennis to explain council licence fee and table motion to take on this liability ongoing
- Jimmy to present grant opportunity and briefly outline criteria:
  - See attachment A below minutes
- Group to discuss capacity in next two weeks to assist
- Jimmy to table motion to go ahead with fully enclosed garden space at yulunga and grant application

**FIVE VILLAGES**  
Community Garden

| Item / topic / motion   | Tabled by | Motion passed?    | Result of vote & Action items |
|---|-----------|-------------------|-------------------------------|
| Motion to take on ongoing council land licence fee of approx \$500 a year ongoing as FVCG   | Dennis    | Yes, seconded Pat | Unanimous                     |
| Motion to agree we are comfortable with the work to create the grant application by 6/10/21   | Jimmy     | Yes, Dennis       |                               |
| Motion to proceed with garden build at Yulunga as described in attachment B images  | Jimmy     | Yes, Lachie       |                               |
| Jimmy caught the group up on everything up to now. He described the more recent interactions with Beth Britton and other council employees who are very supportive and encouraging of everything we are trying to do. We are full steam ahead to build a garden in the space between the toilet block, hall, skatepark and soccer shed. | Jimmy     |                   |                               |
| Dennis went over the conversations with Council in more detail. He explained to the group that there would be a Council 'rent' for the sole responsibility of FVCG to use the space to the tune of \$500 per year. This would be our license to use the space, we would be responsible for the space while used and returning           | Dennis    |                   |                               |

|   |  |  |  |
|---|--|--|--|
| the area to the way it was one day when/if the garden stops.  |  |  |  |
| Lachie to focus on materials and labour for build   |  |  |  |
| Pat and Karen to focus on support with design ideas, concepts and making sure it's a design that will be public infrastructure standard |  |  |  |
| Jimmy to support with document design and writing   |  |  |  |
| Dennis to lead grant application structure and project management   |  |  |  |
| Brianna will assist with plant and garden choices if available  |  |  |  |

## Meeting acknowledgements closing

- Meeting concluded: 2000
- Next meeting to be a WIP for Yuunga grant application - Tuesday 28th september at 7pm online

## Attachment A - Grant criteria

To be competitive you must score highly against all of the assessment criteria.

Assessment criterion 1: How your project will assist in community recovery from the 2019–20 bushfires (50 points)

Assessment criterion 2: Capacity, capability and resources to deliver the project (50 points)

We will only consider funding applications that score at least 50% against each assessment criterion, as these represent best value for money.

When assessing if the application represents value with relevant money, we will regard the:

- overall objectives of the grant opportunity
- evidence provided to demonstrate how your project contributes to meeting those objectives
- relative value of the grant sought.

Attachment B - Image examples of similar garden



**FIVE VILLAGES**  
Community Garden





**FIVE VILLAGES**  
Community Garden



**FIVE VILLAGES**  
Community Garden