



Executive meeting 6 - 27th July 2021 - 515pm

Meeting location: Jimmy's house

Meeting times: 1715 to 1845

Meeting run time: 1.5 hours

Meeting coordinator/s: Jimmy Woodriff & Dennis Buttigieg

Primary contact: Jimmy Woodriff - [REDACTED]

Recordkeeper: Jimmy

Attendance: Dennis, Karen, Pat, Lachie, Jimmy

Meeting acknowledgements

- This meeting takes place on Yuin country.
- The meeting commenced at 1715pm on Tuesday July 27th at [REDACTED]
- Apologies: Brianna [REDACTED]



Acknowledgements - Executive meeting 6 - 27/7/21

- We have completed the build on the RFS garden! YAY!
- We now have a website, active bank account, gmail email address and ABN
- Shoalhaven Council have organised the donation of \$1500 and it's on it's way - To be used for Yulunga build.
- Sheree resigned this month.

Correspondence in/out since last meeting 22nd June 2021

Received by fivevillagesgarden@gmail.com

What	Responded? By who?	Further action
Auto-response acknowledging our submission to Ozyhomes MBE	Office of Shelley Hancock & Rob Stokes	None
Notes from Luke Bastock regarding MBE submission	Jimmy and Dennis	Wrote a supplementary letter to go with original submission with Luke's recommendations
Several emails with Leah Hollier from SCC	Jimmy	Had to create an invoice for donation - None
Response to MBE submission from Gordon Clark SCC Strategic Planning Officer	Not responded	Appeared to be a generic response from SCC on MBE submissions. None required
Email from Jorj Lowrey regarding sharing our submission on MBE on MMEA pages	Dennis responded	No further action?

Correspondence acknowledged: Karen

Seconded: Dennis

FIVE VILLAGES
Community Garden

Treasurer's report - Money in/out since last meeting 22nd June 2021

Account opening balance on 22nd June 2021 - \$0

Treasurer announcements:

- RHVA donation cheque deposited by Jimmy on 16/7/21 - \$750

FVCG bank account transaction & balance report - From start of FVCG to 22nd June 2021

Money in / out reason	Amount	Account balance
Opening balance 22nd June 2021	\$0	\$0
Donation from RHVA	\$750	\$750
Balance at time of meeting 27th July 2021	\$750	\$750
	Account balance on 22/6/21	\$750

Treasurer motions for expenditure & financial management:

What	Amount	Motion passed ?
Reimburse Green Island Creative / Jimmy Transaction set up - Dennis to approve	\$733.24	Majority vote: Yes Seconded by: Brianna

Financial report accepted by: Pat

Seconded by: Lachie

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Summary of meeting minutes from last meeting 22/6/21



What	By who	Status update
FVCG Google drive access for Committee	Chair	All good / No action required
Offer of timber from forestry	Chair	Discussed/leave it until needed
FVCG executive committee roles still vacant	Chair	No enquiries this month for roles.
FVCG website	Chair	Get cheapest option or free option for now
FVCG email address	Chair	fivevillagesgarden@gmail.com to be opened
FVCG Mission and vision statements	Chair	Dennis and Sheree to draft them this month
RFS build thank you's and recognition	Chair	Agreed we will do this at opening event
RFS build completion	Chair	Exec committee to work on 24th July
RFS build signage	Chair	TBC Jimmy to discuss with Garry Powell
Yulunga cycle track build	Chair	Commence after RFS completion
FVCG membership fees and structure	Chair	Formal memberships \$20/y includes plant

Minutes for last meeting accepted by: Pat

Seconded by: Lachie

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Meeting agenda for Executive meeting 6 - 27/7/21

Item / topic / motion	Tabled by	Motion passed?	Result of vote & Action items
Outgoing Founder/designer Sheree - Dennis to recap on reasons for leaving. Any learning for us from this resignation?	Chair	N/A	Discussed in meeting. Learning about when and how to connect community to decisions is apparent. Worth thinking about what community consensus is and when it needs to be checked by survey or in a meeting. A thank you gift will be organised in appreciation.
RFS build completion - Signage discussion	Chair	N/A	Discuss what should be included on the sign/s. Jimmy to take notes and discuss with Garry 
Site 1A Yulunga - Status and next steps	Chair	N/A	Discussion in meeting
FVCG website	Chair	N/A	Request that everyone has a look over it this month and sends notes to Jimmy for changes
August Presidents report	Chair	N/A	Dennis to prepare - Publish on Friday 6th August
General promotion of FVCG	Jimmy	TBC	Motion to spend remaining from RHVA grant (\$15) on printing a letterbox drop about the garden and encouraging people to sign up to the mailing list via the website and/or Facebook - Maybe 600 flyers (4X1A4) Do this with the RFS letterbox drop
Gary plaque concept by Glen  Does it need to be more sensible	Chair	Vote	We all think it's good. Check with RFS members and Gary's friends too.
Sewerage inspection cover decoration in RFS	Dennis	All voted	Ask Tilly to do a mushroom or story artwork on it

garden - Get it decorated			All voted - Agreed
Any other items to discuss?	All		

Site 1A - Yulunga Reserve - Cycle track area build discussion notes

- RFS garden completion - Signage
 - What should the signage say?
 - Put the sign on the ugly pole
 - 300mm wide by 1000mm tall
 - Sheree notes from working bee
 - Intro to FVCG and our reason for building that garden
 - Fire-resistant gardening, hardwood , stone and low oil plants
 - Why fire resistant gardens have many purposes such as minimising ember attacks, maximising water holding, producing food and aesthetics and nourish us and make us feel less vulnerable in our homes.
- Presidents report ideas
 - Inclusions for August message
 - Finishing the garden on 24th
 - Spine bill birds visiting as soon as we finished
 - Garden prep and work for the month of August
 - We've not been able to hold events because of COVID
 - Encourage people in the community to reach out to us if they would like to be out in the garden and involved - we can work with safety if you would like to be in the garden.
 - Setting our sites on the build at Yulunga
 - Call out for anyone with grafting experience, surplus fruit and produce to trade

- Wind protection methods - Mounds on the windy side, household items that can be used for temporary windbreaks
- Yulunga cycle build - Commencement and next steps
 - Check-in on energy and capacity levels - When should we kick into this build?
 - There's a big swell this weekend 30th July
 - Attend the site and understand / mark out the spaces to ground truth the ideas
 - Make sure design doesn't include anything animals or kids can climb

Action items & final acknowledgements from

Action items - General notes from Meeting 6

- General meeting notes here ->
 - Thank you gift and certificate for Sheree with a plant when money comes in from SCC
 - Dennis to ask Sheree for fire resistant gardening info she presented
 - Lachie to consign Tilly to paint the inspection cover
 - Lachie has spare Avocado trees, can we find places to plant them? Could we do a working bee where people/couples bring a fruit tree as a cost to entry and we do a workshop.
 - Thank you letters on FVCG to be sent out with photos maybe

Meeting acknowledgements closing

- Meeting concluded: 1845
- Next meeting to be held Tuesday 31st August at 5pm