



FVCG Executive Committee Meeting Minutes - 18/05/22

Acknowledgement to country: Dennis Buttigieg

Attendance: Pat Byrne, Lynley Reid, Toni Johnson, Dennis Buttigieg, Karin Mayer, Jimmy Woodriff

Apologies: Lachie Rombouts

Meeting commencement time: 1805hrs

Meeting Venue: Jimmy's place

Chairperson: Dennis Buttigieg

Minute taker: Karin Mayer

Minutes for last meeting: accepted by: Toni Johnson **Seconded by:** Dennis Buttigieg

Action/Decisions from previous minutes 12/4/22

Action	By Whom	Outcome
RFS Garden - Memorial Plaque	Jimmy Woodriff	Awaiting collection from Nowra signwriting shop.
RFS Garden Signage – Gary Howell reports that he is awaiting final artwork	Jimmy Woodriff	Ongoing
Representatives to attend the CPAS group that meet at the hall, to discuss	Toni Johnson &	Attending Monday 23/5/22.

the Community Garden and any interest in becoming members.	Lynley Reid	
Debit Cards follow up with Bendigo Bank	Dennis Buttigieg	Completed.
Model Designs for enclosure	Pat Byrne	Completed
Council undertaking a Review of Environmental Factors	Dennis Buttigieg	Dennis contacted Beth Britton and was advised that the REF is currently a work in progress and to contact Council again in three weeks if no further news has been received.
Council Licence Agreement for use of the garden site	Dennis Buttigieg	Dennis contacted Beth Britton and was advised that an agreement is currently a work in progress and to contact Council again in three weeks if no further news has been received.
Contact Garden Clubs Australia regarding our current insurance and any possible issues regarding the Council licence for use of the garden site.	Lynley Reid	Completed – No issues with our current insurance policy.
Mailchimp Software	Toni Johnson	Completed
T-Shirt for events	Toni Johnson	Quotes ranging from \$30 to \$51 Discussion about shirts, type, look, reasons & if for executive or all members.

	<p>Shirts to be navy with our green logo across the front. Shirts to be made available to all paid members including the executive. At this stage anticipated that each individual to purchase their own shirt and would need to pay FVCG upfront for the order. On hold for now.</p>
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Treasurer’s Report:

First cheque from the Black Summer Recovery Grant (\$37, ???) has been deposited into our accounts.

New Agenda Items:

Dennis Buttigieg has requested that the executive meet to allocate items for costings/quotes, so we have a build budget ready to go once Council has granted licence and completed the REF.

Suggestion that once we receive our licence from Council and set a date for our first working day that a First Nations Elder be invited for a Traditional Ceremony – Jimmy Woodriff to follow up.

Do we need to get tenders/expressions of interest for any works not undertaken by the garden members? All agreed that we will need to for equity/fairness reasons and advertisement would be done via socials and community pages.

Discussion about the current website bio page. To be updated with name, role and an appropriate photo. If no photo the logo will be used.

Discussed recent social media posts and have taken onboard the constructive feedback about whether the garden will be locked or unlocked. All decided the issue will require further consideration.

Toni Johnson has suggested that we need to organize an event for all our newly paid-up members. All agreed a *“Meet the members and Update Event”* would be a way to thank members for joining, provide an update on where the garden is at, receive feedback and for members to get to know each other. Toni Johnson and Lynley Reid to organize.

Meeting closed: 1950hrs