



FVCG Executive Committee Meeting 17 - 22/02/23

Minutes

Standing Agenda Items:

Acknowledgement to country: Dennis

Attendance: Dennis, Toni, Karin, Pat, Lynley, Jimmy

Apologies: Lachie

Meeting commencement time: 1805

Meeting Venue: Dennis & Toni's place

Chairperson: Dennis

Minute taker: Karin Mayer

Minutes for last meeting: accepted by: Pat **Seconded by:** Jimmy

Action/Decisions from previous minutes 18/10/22

Action	By Whom	Outcome
Hard copy of final lease negotiation - still waiting for final lease from Natalie. Dennis has emailed several times.	Dennis	Actioned



Cement Mixer loan, hire or purchase	C'ttee	Actioned - Loaned from local people with great thanks
Cyclone fence	Pat	Actioned – new quote received ordered and being installed.
Graphics for FVCG temporary sign during construction and for community market	Toni	Actioned, on display at garden.

Treasurer’s Report:

- \$476026 available
- \$12572 to come in June 2023
- Fencing \$64.15/week hire now.
- Working with children certificates required – all current, need to get a copy. Dennis to follow up what is required for working with children certificate.
- End of progress report due end of May
- Dennis asking if committee feels the project will be complete by end of May and do we need an extension, committee decided we don’t at this stage.
- Lynley received extra receipts and will do a final budget/reconciliation.
- 26K left currently.
- Dennis provided an estimation of costs for future needs.
- Dennis has completed a final report for this financial year’s grant.
- Dennis to submit council grant application for next financial years donation - 2K.
- Mark Duggan drafting person only sent an invoice for \$600 quote was for \$1200. Dennis to follow up with Mark Duggan re another invoice.
- Fencing company never sent an invoice just a quote.

New Business:

- Pat raised the idea of having a bookcase/box for gardening reference books that members can access and add too if required. Weather proof, not lockable, glass front, 3 selves. Pat to send Toni a picture of what looking for.
- Pat raised that a lady from council arrived to have a meeting in the hall and asked if the shed had council approval. Dennis to follow up with council.

- Pat raised having T-Shirts during construction and socials etc., for those working on the site. Logo on front, using Jimmy's logo, blue t-shirt with green logo. Current committee to receive one and members who are helping. Short sleeve, wide brim sun hats also. Toni to get quotes.
- 33 named members currently. 11 single and 22 family members.
- Sign in sign out of garden to be electronic – QR code.
- Emails – 70% open
- Facebook Group, Toni wants to change the Facebook group to a public page so we can share posts.
- Make video for vlogging and promotion.
- Website getting hits and going well. Once Facebook page developed will share on Bendalong, Manyana website.
- Locks, temp fencing will be removed in a couple of weeks – what type would we like – combination, keyed or what? Use current key lock until opening. Do we lock the garden or not – committee discussed same nil consensus to go to members for vote, Toni to send out questions etc.
- Dennis asked the question if water feature needs to be approved by council, does it meet specifics, concerns about children accessing water. Pat replied no.
- Colour on shed do we match this with plant box. Committee decided on southerly colorbond colour.
- Signs – Toni & Dennis to work with Gary regarding sign about garden to be placed above each gate, chalk board to be part of this.
- Opening – Dennis has been thinking about bands and location of opening, suggested in the hall for post official opening events.
- Meeting frequency – 2/12 next meeting – April
- Toni suggested maybe we should have a mural on the roller door or water tank committee agreed to wait on this and re-think later once garden is established and evolves.
- Skateboard seat – Pat to complete same, Dennis asked if he has an idea and needs a hand, Pat has concept.

Meeting closed: 1942hrs