



- Meeting:** Inaugural Annual General Meeting
- Convened by:** Dennis Buttigieg, President
- Attendees:** Dennis Buttigieg, Toni Johnson, Lynley Reid, Christopher Hughes, Jimmy Woodriff, Lexie Meyer, Terry McBride, Salaam Cairns
- Location:** Yulunga Hall - Manyana
- Date and time:** Saturday 17<sup>th</sup> September 2022 – 2pm
- Apologies:** Debbie McBride, Keith McBride, Lachlan Rombouts, Pat Byrne, Karin Mayer, Irene & Peter Bartlett
- Minutes by:** Toni Johnson (on behalf of Karin Mayer)
- Meeting Commenced:** 2:00pm
- Meeting Closed:** 2:45pm

## 1 Acknowledgement of Country

- 1.1 I begin today by acknowledging the Traditional Custodians of the land on which we meet today and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today. – Dennis Buttigieg

## 2 Minutes of Previous Meeting

- 2.1 Not Applicable – Inaugural Annual General Meeting. No previous Annual General Meeting.

## 3 Business Arising from Previous Minutes

- 3.1 Not Applicable

## 4 Presidents Report

- 4.1 Presidents report read in full by Dennis Buttigieg. See Appendix 1 for copy.

**Motion:** That the Presidents Report be accepted.

**Moved:** Jimmy Woodriff

**Seconded:** Terry McBride

**Passed:** Unanimously

## 5 Treasures Report

- 5.1 Treasurers report read in full by Lynley Reid and tabled financial records 1 July 2021 – 30 June 2022. See Appendix 2 for copy

**Motion:** That the Treasurers Report be accepted.

**Moved:** Dennis Buttigieg

**Seconded:** Toni Johnson

**Passed:** Unanimously

## 6 Membership Report

- 6.1 Membership report read in full by Lynley Reid. As of 17/9/2022 30 paid up members. And currently 2 membership payments outstanding.

## 7 Appointment of Returning Officer

- 7.1 Lexie Meyer appointed as returning officer.

- 7.2 Lexie Meyer declared all committee positions vacant.

## 8 Election of New Committee

8.1 Two written nominations tabled prior to election of members. They are as follows Karin Mayer – Secretary, Pat Byrne – Vice President.

8.2 Vote of new committee members conducted by a show of hands. All positions tabled below were elected unopposed.

President	Dennis Buttigieg
Vice President	Pat Byrne
Secretary	Karin Mayer
Treasurer	Lynley Reid
Ordinary Committee Member	Toni Johnson
Ordinary Committee Member	Jimmy Woodriff
Ordinary Committee Member	No nominations. Casual vacancy to be filled at any time by the committee upon receipt of a nomination.

## 9 General Business

9.1 Update on Yulunga Reserve Project

- Public exhibition of licence has been closed, awaiting Council to provide the final licence agreement.
- A drafter has been engaged to prepare detailed dimensioned drawings which have been requested by Council.
- Jimmy Woodriff submitted some artistic impressions of the garden design (Appendix 3).
- Shed build will be the first part of the project
- An application has been submitted under the Council Community Donation program for the amount of \$1,000 to cover next year's licence fee and member insurance.

## APPENDIX 1

### 2021/22 Presidents Report

I am privileged to present the first annual Presidents report for the Five Villages Community Garden. While we were officially founded as an Incorporated Association on 8<sup>th</sup> of April 2021, the seeds for a community garden were instigated in 2018. So, while this is the official 2021/22 annual report, I will mention some earlier milestone events so that they are recorded as part of our history.

As already mentioned, the idea of a community garden first came up in 2018 however, the unprecedented 2019/2020 black summer bushfires and COVID pandemic stifled any significant progress with a community garden.

Analysis of a community survey conducted after the bushfires by Manyana Matters Environmental Association in November 2020 indicated that community gardening was the number one activity our community would like to pursue to support and facilitate healing from the bushfires. This motivated our passionate founders to form a small informal committee in early 2021 which led to the launch of the Five Villages Community Garden.

The very first public meeting took place at Yulunga Reserve on 10 January 2021. This led to the formation of a more formal committee that was tasked with getting things going.

One of the first jobs for the committee was to establish governance arrangements including seeking Incorporation as an Association under the Associations Incorporation Act 2009. This was an important milestone as it provided us with a constitution and enabled us to open a bank account and obtain insurance coverage for our members and volunteers. Costs associated with registration of FVCG as an Incorporated Association and our first year's insurance premium were paid for by Redhead Villages Association, we are very grateful for this kind gesture.

With the easing of Covid restrictions on the 10<sup>th</sup> of April 2021 we held our first ever public gardening event. The event was held at the Manyana Rural Fire Service Station at Cunjurong Point. It involved a working bee where over 40 local community members young and old were able to get their hands in the dirt. We created an educational demonstration garden and gave talks on no-dig gardening techniques and bushfire resistant plantings. Thanks go to RFS for providing this opportunity and facilitating the project, and to Manyana Matters Environmental Association for funding the project.

In September 2021 we assisted the Yulunga Reserve Management Committee to create a bird attracting native street verge garden adjacent to the children's playground. The garden bed was prepared using the no dig method utilising locally sourced cardboard, compost, and seaweed. Milton Rural Landcare donated 40 indigenous native plants, and these were supplemented with plants provided by the Reserve Management Committee. This was a great example of community working together to improve and beautify underutilised public spaces in our villages.

Following completion of the RFS garden and verge garden we started looking for a more significant project that would provide FVCG with a classic raised bed type edible garden on our own parcel of land. We engaged with the Yulunga Reserve Management Committee for

opportunities to develop a garden within Yulunga Reserve. With the support of the Yulunga Reserve Committee and Redhead Villages Association, we applied to Shoalhaven Council to Licence approximately 200 square metres of land behind the community hall, this was accepted in principle by Council in late 2021.

In January 2021 we were successful with a grant application to the Back Summer Bushfire Recovery Program and were awarded \$125,718 specifically for the Yulunga Garden. This was a major achievement and good reward for considerable effort by the committee in putting the grant application together. We are now in the process of formalising the licence agreement with Council and obtaining final approval to commence construction. When complete the Yulunga garden will be a wonderful community asset as a demonstration garden and provider of fresh produce and compost.

To expand our profile and formalise our membership process, in March 2021 we refreshed our Website and Facebook page and launched our Instagram account. We also joined Garden Clubs of Australia as an affiliated member which provided us with access to cheaper and more comprehensive insurance coverage for our members.

As we turn to the future, there is more growth in store for the community garden. In the next year, while working on the Yulunga garden, we will look for more opportunities to develop sites with garden beds and undertake further aesthetic and greening works around the villages.

In the next year, we also hope to start making steps towards a schedule of interactive events and workshops to expand education opportunities. Importantly we also wish to complete and release a Strategic Plan that will provide us with a clear vision to guide and plan our future work.

Above all else I hope we can continue to enjoy our time together in the garden, getting our hands dirty, learning more, and sharing in the ups and down of our everyday lives. I'm incredibly proud and grateful for everything FVCG has achieved in its foundation years, and I can't wait to see where we end up in the future.

My deep thanks and appreciation go to all of our supporters and our committee for their work over the past year, which saw many successes and challenges. I'm proud of the position the organisation is in, thanks to the leadership shown by this team.

## APPENDIX 2

Five Villages Community Garden  
Incorporated  
26 The Foredeck, Manyana NSW  
2539  
0414777005

### Profit and loss report

Cash mode  
01 Jul 2021 - 30 Jun 2022

	Total
<b>4-0000 Income</b>	
4-1200 Membership	160.00
<b>Total Income</b>	<b>160.00</b>
<b>Gross Profit</b>	<b>160.00</b>
<b>6-0000 Expenses</b>	
6-1120 Advertising & Marketing	33.30
<b>6-1540 Insurance Expenses</b>	
6-1550 Insurance	643.68
<b>Total Insurance Expenses</b>	<b>643.68</b>
6-1620 Legal Fees	176.77
6-4310 Rent	8.00
6-4440 Subscriptions & Memberships	165.00
6-4460 Telephone & Internet	13.20
<b>Total Expenses</b>	<b>1,039.95</b>
<b>Operating Profit</b>	<b>(879.95)</b>
<b>8-0000 Other Income</b>	
8-0060 Government Subsidies	37,715.00
8-1000 Interest Received	0.36
8-1060 Other Income	2,736.81
<b>Total Other Income</b>	<b>40,452.17</b>
<b>Net Profit</b>	<b>39,572.22</b>

## Profit and loss report

Cash mode  
01 Jul 2022 - 30 Jun 2023

	<b>Total</b>
<b>4-0000 Income</b>	
4-1200 Membership	15.00
<b>Total Income</b>	<b>15.00</b>
<b>Gross Profit</b>	<b>15.00</b>
<b>6-0000 Expenses</b>	
6-1110 Accounting & Bookkeeping	36.00
6-1210 Contractor Fees	60.00
6-4310 Rent	34.00
6-4390 Staff Amenities	69.99
6-4450 Sundry Expenses	187.00
6-4531 Supplies and Consumables	121.59
<b>Total Expenses</b>	<b>508.58</b>
<b>Operating Profit</b>	<b>(493.58)</b>
<b>8-0000 Other Income</b>	
8-0060 Government Subsidies	75,431.00
8-1000 Interest Received	0.99
<b>Total Other Income</b>	<b>75,431.99</b>
<b>Net Profit</b>	<b>74,938.41</b>

## Balance sheet report

Cash mode  
30 Jun 2022

	Total
<b>1-0000 Assets</b>	
<b>1-1000 Current Assets</b>	
<b>1-1100 Bank Accounts</b>	
1-1110 Business Bank Account #1	39,572.22
<b>Total Bank Accounts</b>	<b>39,572.22</b>
<b>Total Current Assets</b>	<b>39,572.22</b>
<b>Total Assets</b>	<b>39,572.22</b>
<b>Net Assets</b>	<b>39,572.22</b>
<b>3-0000 Equity</b>	
3-9000 Current Year Earnings	39,572.22
<b>Total Equity</b>	<b>39,572.22</b>



## Balance sheet report

Cash mode  
30 Jun 2023

	<b>Total</b>
<b>1-0000 Assets</b>	
<b>1-1000 Current Assets</b>	
<b>1-1100 Bank Accounts</b>	
1-1110 Business Bank Account #1	114,510.63
<b>Total Bank Accounts</b>	<b>114,510.63</b>
<b>Total Current Assets</b>	<b>114,510.63</b>
<b>Total Assets</b>	<b>114,510.63</b>
<b>Net Assets</b>	<b>114,510.63</b>
<b>3-0000 Equity</b>	
3-8000 Retained Earnings	(88,003.00)
3-9000 Current Year Earnings	74,938.41
<b>Total Equity</b>	<b>(13,064.59)</b>

## APPENDIX 3





